

Reports to: Head of Education and Research

Location: Airfield Estate, Dublin

Direct Reports: None

JOB SUMMARY

To have responsibility for delivering education workshops, programmes, events and camps while ensuring a positive visitor experience.

BACKGROUND

Airfield is a 38 acre working educational farm and gardens located in Dundrum, Dublin 14. We provide a wide range of programmes and activities that aim to promote an understanding of agriculture, horticulture and the link between farming and food production. Our working farm is open to the public 7 days a week; and we run a number of experiential education programmes for schools and visitors concentrating on farming, gardening and the natural world.

Our aim is to inspire and enable people to make better food choices and we are looking for a passionate, energetic people who will help to deliver our programme of events.

The Education Team will be responsible for the creation and implementation of education workshops, programmes, camps and events for individuals, school visits, and third level interactions as well as public and adult courses.

A key part of this role is building our reputation as a centre of excellence for interactive, life-long learning using the discovery learning methodology.

MAIN RESPONSIBILITIES

- Lead education workshops, camps, programmes and courses as required.
- Develop a system whereby resources are tracked and used responsibly throughout the diverse range of courses and programmes offered at Airfield
- Undertake the establishment of a year round record of biodiversity, weather conditions and nature activity at Airfield
- Work with the Education and Learning Co-ordinator to ensure a high and consistent quality of workshops, camps and events are being offered.
- Participate in the development of new programmes that utilise the natural resources of Airfield
- Promote a high standard of education, utilising an open and honest approach to information dissemination across the various areas of Airfield.

- Prepare the classrooms and event spaces daily (in conjunction with other education guides) for groups arriving. Ensuring the equipment is in full working order for the day ahead.
- Contribute proactively to Airfield and its education programmes.
- Weekend work and evening work as may be required from time to time by your Manager.
- Perform any additional duties that may be assigned by your Manager or as needed in other areas of Airfield as this role evolves.

PERSON SPECIFICATION Likely Qualifications, Knowledge & Experience

- Proven track record in an educational environment;
- Preferably experience in the outdoors and/or qualification in ecology, zoology, botany or agriculture;
- Team builder with excellent communications skills;
- Good knowledge of food, farming, gardening and nature;
- Excellent time management;
- Motivated, self-starter.

- Team player who values integrity, inclusiveness, respect and sustainability
- Dynamic – ability to bring energy to the organisation
- Interpersonal skills
- Ability to self-motivate in a fast moving, changing and challenging business organisation
- Excellent written and verbal communication skills
- Ability to interface effectively with all levels throughout the Organisation and its stakeholders
- Personal impact (e.g. high personal credibility, influencing skills, tough minded, networking, advocacy, etc.).
- Detail oriented
- Ability to prioritise and meet deadlines
- Ability to handle multiple projects simultaneously and meet deadlines
- An empathy with the outdoors

Applications by post or email to: Niamh Potter, Education Co-Ordinator, Airfield Estate, Overend Way, Dublin 14 or education@airfield.ie by Monday March 25th

